



REGISTRATION FORM

Tour Name:

Tour Leader:

Title: Mr Ms Mrs Miss Dr Prof Rev

First Name:

Surname:

Date of Birth:

Pref. Christian Name:

Postal Address:

State:

Postcode:

Home Phone:

Work Phone:

Mobile No:

Email:

Frequent Flyer

Account No:

Airline:

Rooming

Single

Double

Twin

Sharing with:

Emergency Contact

Person's Name:

Daytime Ph:

A/H Ph:

Passport Information

Passport No:

Name: (EXACTLY as it appears in your passport)

Passport Country:

Passport Expiry:

Place Of Issue:

Please forward a photocopy of your passport

Special Requests

Seating (eg. forward, rear, wing, bulkhead, window, aisle)

Please note seating cannot be guaranteed.

Special Meal (eg. vegan, lacto-ovo vegetarian, low-fat, gluten free, allergies, etc)

Deposit Information

Deposit amount of \$

Pay by Cheque

Pay by Credit Card

VISA

Master Card

Diners Card

American Express

Credit Card No:

Exp. Date:



Security No:

Credit Card Holder Name:

Signature:



BOOKING TERMS AND CONDITIONS

PAYMENT OPTIONS

Payment can be made by cash, cheque (made out to Mission Travel Group) or direct deposit into our Westpac bank account.
BSB 033 050
Account 325074
Please use your surname as the reference.
Credit cards are accepted but at a surcharge of 1.2% for Visa and Mastercard, and 3.2% for American Express.

DEPOSITS

The nominated non-refundable deposit is required to secure your place on all tours and cruises offered. Passengers wishing to include other destinations and itinerary variations may do so by contacting Mission Travel Group. Full payment is due 60 days prior to departure. Any bookings received inside this 60day period will require payment in full within 7 days. Payments not paid by the nominated deadline will be subject to surcharge.

TRAVEL INSURANCE

It is a requirement that all passengers participating in any Mission Travel Group tours and cruises must purchase appropriate travel insurance at the time of booking. Your travel insurance policy must include coverage for cancellation fees. Proof of insurance cover purchased elsewhere is required to be submitted to us prior to departure. Deposit protection insurance is also offered by our office, please enquire.

DOCUMENTATION

Mission Travel Group has taken every precaution to ensure that information and details provided about each tour, and the tour itinerary is correct and accurate. A considerable amount of pre-planning and site inspections has been undertaken by Mission Travel Group to ensure that details mentioned in the itineraries meet our high standards. Every effort is made to ensure that details are correct at the time of distribution, however no responsibility or liability is accepted for any errors, omissions, or alterations contained in either documentation or the itinerary. Check your itinerary. Ensure that all names and titles are the same as in your valid passport. Check the accuracy of all dates and timings. Any errors on your documents will be your responsibility if not advised to your consultant now.

PRICE CHANGES

Currency fluctuations, changes in fares, and/or tour/cruise costs can happen without notice. It is our intention that any such changes will be advised in advance, Mission Travel Group is not responsible for any increases applied by any of our contracted tour operators, airlines, or hotels, nor for any currency fluctuations. In the event of significant movements in currency exchange rates it may be necessary to apply from time to time a currency surcharge. The price is only guaranteed once paid in full.

AMENDMENT FEES

Amendments made after payment of deposit may incur an amendment fee of \$100 plus any charges applied by any associated operator. This includes any name change due to incorrect passport details given at time of booking. Other fees may apply where a booking is changed, or tickets are re-issued or refunded.

CANCELLATION

No refunds will be applicable to any termination of any reservations or tours due to unforeseen circumstances once commencement of the tours departure. Any such claims will usually be covered by your travel insurer. Once full payment has been received for your travel arrangements, a 75% cancellation fee will Apply.

MINIMUM GROUP SIZE

All tours are costed on a minimum group size. Should the group number fall below this, Mission Travel Group reserves the right to make any appropriate adjustments, including cancellation or surcharge. In the event of cancellation a full refund of all monies, excluding deposit, will apply. Any additional money paid for other arrangements is not covered if the tour is cancelled.

RESPONSIBILITIES

It is the responsibility of all passengers to ensure that they hold a current passport and any visas or documentation necessary, including any recommended vaccinations. It is the responsibility of any passenger to take whatever precaution is necessary to avoid any occurrence of Deep Vein Thrombosis. Mission Travel Group does not accept any liability for injury, damage, loss, delay, additional expenses or inconvenience caused either directly or indirectly by force majeure or other events which are beyond our control, or which are not preventable by reasonable due diligence on the part of Mission Travel Group. Mission Travel Group has exercised due care with its selection of reputable travel operators such as airlines, car companies, hotels, coach companies, tour operators and/or other suppliers. Some of these operators limit and exclude liability in respect of death, personal injury, delay and loss or damage to baggage.

TRAVELLERS CHECKLIST

1. Complete your travel insurance form- sign and return it to our office. If you choose another Travel Insurance company, it is solely your responsibility to organise and finalise arrangements with them. If you decline travel insurance, you will be required to sign a disclaimer.
2. Although organisation of passports and visa remains the responsibility of the traveller, please ask your consultant to assist with visas for your destination.
3. All passports must have a minimum of 6 months validity from the arrival date back into Australia. If you have any questions, please ask us to assist you.
4. Vaccinations are required for travelling to some countries. Mission Travel Group will not comment on recommendations. Please see your local doctor or a specialist vaccination clinic for advice.
5. Please advise us of any special requirements you may have; child meals, seating requests, medical requirements etc.
6. Advise your consultant of frequent flyer memberships etc.

I acknowledge that I have read, understand and agree to the information, terms and conditions as mentioned above:

Name:

Signature:

Date: